

Dear _____

**Re: Year 9 S Half Progress Evening – Thursday 6th February (4.30pm to 7.00pm)
(9RK, 9HR, 9RD, 9VS and 9RN)**

Dear Parent/Carer

I am writing to inform you that INSIGHT is now live for you to make your appointments for Progress Evening on the 6th of February. The evening will take place in the Maths building and parking will be available on the lower site only.

This Progress Evening will be a final opportunity for you to discuss your son/daughter's option choices with each of their teachers. It will also be an opportunity for you to discuss your son/daughter's progress and consider next steps as we get closer to GCSE study.

I very much hope you can attend so that we can continue to work together to achieve the best outcomes possible for your son/daughter. Please complete the reply slip below.

Yours sincerely,

Ms L.Brown
Year 9 Director of Learning

Please return to the Learning Manager by Friday 31st January 2020

Year 9 (S Half) Progress Thursday 6th February 2020 (4.30pm to 7.00pm)

Student name: _____ Form: _____

I will/will not (delete as appropriate) be attending the Year 9 Progress Evening on the 29th of January.

Signed _____

(person with parental responsibility)