

# How to register a sQuid account

## Create an account and top up online

### 01 Getting started

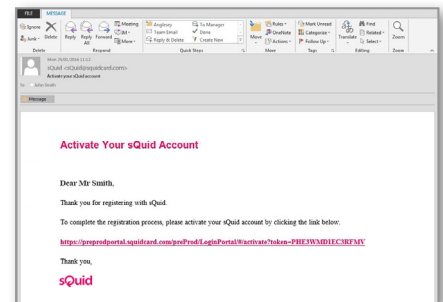
Go to [portal.squidcard.com](http://portal.squidcard.com) and click the **'Create a customer account'** link. You will then be directed through to the sQuid account registration form.

### 02 Create a sQuid account

You will need to enter your personal details, create a **password** and select a **security question** from the list provided, and enter your answer. Click on the **'Register'** button to complete your registration.

### 03 Activate your sQuid account

Once your sQuid account is registered, you will receive an email from sQuid containing an **activation link**. Click on the activation link to be brought back into the sQuid portal, where you will be asked to complete some additional details.



### 04 Add a sQuid Registration Number (SRN)

Having created your sQuid account, you will be prompted to register your unique sQuid Registration Number. This is the **16 digit number** shown on the front of your registration letter, together with your **3 digit security code**. You'll also be able to assign an easy to remember display name on this screen.

To add any additional users to your account after this initial registration process, simply go to the 'Users' page and add the user's sQuid Registration Number and 3 digit security code.

### 05 Add funds to your sQuid account

You can add money to your account from a bank transfer or a credit or debit card. Click on the **'Top up'** link at the top of the page, select your preferred payment method and follow the online instructions.