

Monday 1st June 2020

Dear Parent/Carer,

Further to Mrs Corbett's letter, I wish to share with you the finer details of the Year 10 and Year 12 In-School offer. Again, the offer is optional and the decision lies with you as to whether your child attends. Please complete this online form to inform us that your child will be attending. <https://forms.gle/9VGVaN6pGtpcYTib7>. We will continue to seek advice and guidance from the Government and everything is continually subject to change.

What will happen before the 15th June to prepare for my child returning?

During this week (1st-5th June) you will receive a phone call from one of our members of staff asking to speak to your child. The purpose of the call is to ask how their learning has been going since being at home and to also ensure that all students are aware of our expectations before they return. The call will cover the following to ensure the safety of all of our staff and students:

- Ensuring they adhere to social distancing travelling to and from school. Where possible they should avoid public transport, especially at peak times, please can you also talk to them about the importance of this;
- Not travelling to school with anyone outside of their household, including Year 12 students travelling via car;
- Year 10 lessons will be based on upper site, Year 12 lessons will be based on lower site;
- Students to enter site via the gate their lessons are on, the bridge will be out of bounds;
- Expectations around conduct and behaviour are the same as always;
- Well-being support available by specialist staff if they should need it;
- Students will be expected to adhere to social distancing whilst on site, follow the signs and instructions around site. Students who fail to adhere to these instructions will be isolated and the offer of face to face contact removed;
- Students to arrive and depart at the time indicated on their timetable and not to wait for their friends;
- Details about the Year 10 laminated pocket card which they will receive through the post. The card will have their name and photo and will tell them the day they are to attend and a summary of the social distancing rules. Each day/card will be a different colour to help identify students attending on the correct days. These cards must be shown to staff on the gate and need to be kept safe;
- Students will be told where to go on their first day.

How is the school site being changed to comply with social distancing?

We have refreshed our risk assessment and other health and safety advice for children, young people and staff in light of recent government advice, identifying protective measures and are committed to the safety of all in our care.

- During the week beginning 8th June, Year 10 will receive their pocket card through the post with a specific time to arrive so that there is a staggered entry onto the site.
- Unnecessary items will be removed from classrooms and other learning environments and seating arranged to adhere to the 2m distancing. Teachers will move rooms when necessary and students will remain in one room as one group, to reduce interactions and movement.
- There will be no social time and students will need to bring their own water and all equipment needed to learn to minimise sharing of resources.

What steps are being taken around cleaning and hygiene?

The site will be cleaned every day and deep cleaned every Wednesday afternoon. We are following the [COVID-19: cleaning of non-healthcare settings guidance](#) ;

- ensuring that sufficient handwashing facilities are available
- ensure surfaces that students are touching are cleaned more regularly than normal
- ensure that bins for tissues are emptied throughout the day
- where possible, all spaces should be well ventilated using natural ventilation (opening windows)
- propping doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation.

Does my child need to wear a face mask whilst at school?

Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet. This does not apply to schools or other education settings.

What happens if my child becomes unwell at school?

If anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus infection guidance](#). Please ensure you provide an up to date contact number when completing the online form.

What if my child needs to get public transport to school?

We encourage students to walk or cycle to their education setting but if this is not possible, recommendations on transport to and from education settings can be found here; [Coronavirus \(COVID-19\): safer travel guidance for passengers](#). We have planned sessions around non-peak travel times to help with this.

Do they have to wear school uniform/school dress code?

Students will not need to be in school uniform, but the same standards for non-uniform days apply in terms of appropriate dress and footwear. No offensive slogans or logos, mid-riffs covered, no thigh-high shorts and closed toe footwear for health and safety. As per government guidance, there is no need for anything other than normal personal hygiene and washing of clothes following time spent in school.

Will there be any other support available for my child?

Yes, we will have a well-being team ready to speak to any students identified as and when is needed. They will be available via the classroom teacher calling a senior leader to collect and escort the student to the well-being team.

What will the school timetable look like?

Week beginning:	Year 12 mornings 10am – 12pm	Year 10 afternoons 1pm – 3pm
15 th June	Face to face starts for Year 12 3 mornings a week for 2 hours	Remote learning - not in school
22 nd June	Remote learning - not in school	Face to face starts with core lessons – 3 x 40-minute lessons in the same room with the same group. (English, Maths and Science teachers will move, not the students)

During the second week, we will carry out a detailed review to make an informed decision on the timetable for the remainder of the half term. I will write to you again before Monday 29th June with further details.

Hopefully I have answered any questions or concerns, but if you do have any questions or if anything is unclear, please contact me via the school number or email address and I will be in touch.

Please remember to complete the online form by Friday 5th June.

Kind regards

Miss Jenkinson
Vice Principal